

**REQUEST FOR QUALIFICATIONS**  
**DESIGN PROFESSIONAL QUALIFICATIONS**  
for  
University of California, Irvine  
**MEP DESIGN SERVICES**

Under the guidelines of California Public Contract Code 10510.4 - 10510.9, the University of California, Irvine (hereinafter referred to as "UCI" or the "University") seeks consultants for Mechanical, Engineering and Plumbing (MEP) design services (hereinafter referred to as "Consultant" or "Consultants"). Consultants will provide services for a variety of projects, with the expectation that the Consultants can provide a quick turnaround on deliverables.

### **Project Summary**

UCI seeks the qualifications of MEP design professionals to provide services in support of various projects that may include but are not limited to: MEP infrastructure replacement; air handler and HVAC system replacement; energy efficiency improvement design; standardized research and laboratory renovations; and other general renovations. The estimated construction value for the various projects ranges between \$100,000 and \$5,000,000. The nature and scope of the work will vary; however, the University anticipates an increased need for consultants that are capable of and willing to respond rapidly and designate a point of contact (i.e. project manager) for each project. Further, UCI's objective is to retain design professionals that can work swiftly while still producing responsive, consistent and thoughtful deliverables. The scope of services may include, but is not limited to, the following:

- Preparation of Pre-Schematic Design documents, feasibility studies, MEP system capacity studies, and Rough Order of Magnitude (R.O.M.) budgets for the University's use to procure project funding.
- Preparation of Schematic Design, Design Development, Construction Drawings and Specifications that adhere to: (1) applicable regulations; (2) UCI Campus Standards and Design Criteria and BIM Standards; (3) UCI's Campus Fire Marshal and Facilities Management Engineering team; and (4) as otherwise required by law and/or by the University.
- Coordination and incorporation of other design disciplines as necessary to prepare comprehensive studies and complete Construction Documents.
- Bidding phase services, including attendance at Pre-Bid Conferences, providing responses to bidder inquiries, and reconciling changes to drawings and specifications issued in Addenda.
- Construction Administration, including attendance at weekly construction coordination meetings and review of Requests for Information and submittals.
- Design services during construction.
- Preparation of as-built drawings in Revit.
- Programming and development of a DPP (Detailed Project Program) for design-build projects.

### **Procedures**

Request for Qualifications will be available electronically at **2 PM** on **March 13, 2024**, from UCI Design & Construction Services. Contact Viola Teoxon at (949) 824-7304, email [vteoxon@uci.edu](mailto:vteoxon@uci.edu) to obtain required forms.

### **Submittal Requirements**

Send one (1) electronic copy in PDF format of Statements of Qualifications to:  
Viola Teoxon, Senior Contracts Analyst: [vteoxon@uci.edu](mailto:vteoxon@uci.edu)

**Deadline for submittals is April 8, 2024 @ 2 PM**

**Estimated Contract Duration: 3 Years**

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Interested firms will be required to show evidence of their equal employment opportunity policy.